



## Berklee Equity and Title IX Outcome Appeal Form

Name of Appealing Party:

Berklee ID# (if applicable):

Email Address of Appealing Party:

Role of Appealing Party  
(respondent or complainant):

I am appealing the outcome of a decision under the Equity and Title IX Policy based on the following grounds (must check at least one):

Procedural irregularity that affected the outcome of the matter;

New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;

The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

**Guidelines:** If submitting documents in support of the appeal, the Parties should submit any and all information they would like considered by the Deputy for Appeal and/or the Appeals panel.

**Procedural Irregularity:** If you are appealing based on a claim that there was a procedural irregularity that affected the outcome of the matter, you should specify which part of the Policy and/or Procedure were not followed, how the process deviated from that Policy/Procedure, and how such non-adherence may have had a material impact on the outcome of the investigation or hearing.

**New evidence:** If you are appealing based on new evidence, your attached documentation should include the new evidence as well as full information and context about that evidence (examples: text messages, dates, times, identifying information should be included). The documentation should also identify why such evidence was not available prior to the original investigation and finding, and how it may have had a material effect on the case.

**Conflict of Interest or Bias:** If you are appealing based on an allegation of a conflict of interest or bias of the Title IX Coordinator, the investigator, or the decision maker, as applicable, you should provide specific evidence of such conflict of interest or bias and how such conflict of interest or bias affected the outcome of the matter.

**Please note:** If you fail to submit sufficient documentation, your appeal will be dismissed. More information about appeals can be found [here](#).

Signature:

Date: