

Institution: Berklee College of Music (164748)

User ID: P1647481

Completions Overview

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2017 and June 30, 2018. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2017 and June 30, 2018.

Completions Common Errors

Some common completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.

Recent Changes

- The following question on **distance education** has been added to the bottom of each individual "CIP Data" screen:
"Is this program offered as a distance education program?"
- The following two screens, which collect data specifically on students were added to this component, beginning in the 2012-13 survey year:
 - **"All Completers"** - Collects the number of students who earned an award between July 1, 2017 and June 30, 2018 by gender and race/ethnicity. (The intent of this screen is to collect an **unduplicated count** of total numbers of completers.)
 - **"Completers by Level"** - Collects the number of students who earned an award between July 1, 2017 and June 30, 2018 by award level and 1) by gender; 2) by race/ethnicity; and 3) by age.
- The definition for Post-baccalaureate Certificate has changed slightly since the 2014-15 collection. The new definition is as follows: **An award that requires completion of an organized program of study beyond the bachelor's. It is designed for persons who have completed a baccalaureate degree, but does not meet the requirements of a master's degree.**

NOTE: Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered sub-baccalaureate undergraduate programs, and students in these programs are undergraduate students.

General Information

CIP Codes:

The [CIP 2010 Website](#) includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2000 CIP and 2010 CIP.

The Resources Page of the CIP 2010 website contains many valuable resources including:

- CIP 2010 Manual and copies of previous editions of the CIP Manual
- Crosswalk between the 2000 CIP codes and the 2010 CIP codes in Excel format

Keep in mind that some information provided by institutions on the Completions component appear in the [College Navigator](#), which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: [Survey Materials](#).

The prior year revision system can be accessed using the following link: [Prior Year Revision System](#)

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total		distance education program
11.0899 Computer Software and Media Applications, Other	5 - Bachelor's degree	1	Men	0	1	0	0	1	0	3	0	0	5		
			Women	0	0	0	0	0	0	0	0	0	0		
			Total	0	1	0	0	1	0	3	0	0	5	Yes	
13.1312 Music Teacher Education	5 - Bachelor's degree	1	Men	0	0	0	0	1	0	4	0	0	5		
			Women	2	1	0	0	0	0	3	1	1	8		
			Total	2	1	0	0	1	0	7	1	1	13	No	
13.1312 Music Teacher Education	6 - Postbaccalaureate certificates	1	Men	0	0	0	0	0	0	1	0	0	1		
			Women	0	0	0	0	0	0	1	0	0	1		
			Total	0	0	0	0	0	0	2	0	0	2	No	
13.1312 Music Teacher Education	7 - Master's degree	1	Men	0	1	0	1	0	0	0	0	3	5		
			Women	2	1	0	0	0	0	3	1	3	10		
			Total	2	2	0	1	0	0	3	1	6	15	No	
15.9999 Engineering Technologies and Engineering-Related Fields, Other	5 - Bachelor's degree	1	Men	0	1	0	0	1	0	8	2	0	12		
			Women	0	0	0	0	1	0	0	0	0	1		
			Total	0	1	0	0	2	0	8	2	0	13	Yes	
15.9999 Engineering Technologies and Engineering-Related Fields, Other	5 - Bachelor's degree	2	Men	0	0	0	0	0	0	1	0	0	1		
			Women	0	0	0	0	0	0	0	0	0	0		
			Total	0	0	0	0	0	0	1	0	0	1	Yes	
50.0301 Dance, General	5 - Bachelor's degree	1	Men	0	1	0	0	1	0	0	0	1	3		
			Women	2	2	0	1	2	0	10	0	3	20		
			Total	2	3	0	1	3	0	10	0	4	23	No	
50.0509 Musical Theatre	5 - Bachelor's degree	1	Men	0	1	0	0	1	0	12	0	0	14		
			Women	1	5	0	0	0	0	17	0	2	25		
			Total	1	6	0	0	1	0	29	0	2	39	No	
50.0509 Musical Theatre	7 - Master's degree	1	Men	0	0	0	0	0	0	3	0	0	3		
			Women	0	0	0	0	3	0	3	1	2	9		
			Total	0	0	0	0	3	0	6	1	2	12	No	
50.0901 Music, General	4 - Awards of at least 2 but less than 4 academic years	1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	0	0	0	0		
			Total	0	0	0	0	0	0	0	0	0	0	No	
50.0901 Music, General	5 - Bachelor's degree	1	Men	0	0	0	0	0	0	6	0	0	6		
			Women	0	0	0	0	0	0	0	0	0	0		
			Total	0	0	0	0	0	0	6	0	0	6	Yes	
50.0901 Music, General	7 - Master's degree	1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	0	0	0	0		
			Total	0	0	0	0	0	0	0	0	0	0	No	
50.0901 Music, General	5 - Bachelor's degree	2	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	0	0	0	0		
			Total	0	0	0	0	0	0	0	0	0	0	No	
50.0903		1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0									

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program
Music Performance, General	4 - Awards of at least 2 but less than 4 academic years		Total	0	0	0	0	0	0	0	0	0	0	No
50.0903 Music Performance, General	5 - Bachelor's degree	1	Men	57	8	0	0	0	0	37	7	3	112	
			Women	18	2	0	5	0	0	16	1	3	45	
			Total	75	10	0	5	0	0	53	8	6	157	Yes
50.0903 Music Performance, General	6 - Postbaccalaureate certificates	1	Men	7	0	0	1	0	0	7	2	0	17	
			Women	9	1	0	1	0	0	2	0	0	13	
			Total	16	1	0	2	0	0	9	2	0	30	No
50.0903 Music Performance, General	7 - Master's degree	1	Men	17	1	0	1	4	0	23	0	6	52	
			Women	22	6	0	3	2	0	12	0	3	48	
			Total	39	7	0	4	6	0	35	0	9	100	No
50.0903 Music Performance, General	8 - Post-Master's certificates	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
50.0903 Music Performance, General	5 - Bachelor's degree	2	Men	13	2	0	1	0	0	5	1	1	23	
			Women	9	0	0	0	0	0	1	0	0	10	
			Total	22	2	0	1	0	0	6	1	1	33	No
50.0904 Music Theory and Composition	4 - Awards of at least 2 but less than 4 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
50.0904 Music Theory and Composition	5 - Bachelor's degree	1	Men	18	3	0	1	0	0	18	1	6	47	
			Women	11	1	0	0	0	0	3	1	0	16	
			Total	29	4	0	1	0	0	21	2	6	63	Yes
50.0904 Music Theory and Composition	6 - Postbaccalaureate certificates	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	1	0	0	0	0	0	0	0	0	1	
			Total	1	0	0	0	0	0	0	0	0	1	No
50.0904 Music Theory and Composition	7 - Master's degree	1	Men	1	0	0	0	0	0	0	0	1	2	
			Women	2	0	0	0	0	0	0	0	0	2	
			Total	3	0	0	0	0	0	0	0	1	4	No
50.0904 Music Theory and Composition	5 - Bachelor's degree	2	Men	2	0	0	0	0	0	1	1	0	4	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	2	0	0	0	0	0	1	1	0	4	No
50.0906 Conducting	7 - Master's degree	1	Men	0	1	0	0	1	0	2	0	0	4	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	1	0	0	1	0	2	0	0	4	No
50.0912 Music Pedagogy	7 - Master's degree	1	Men	0	0	0	0	0	0	2	1	0	3	
			Women	0	0	0	0	0	0	2	0	1	3	
			Total	0	0	0	0	0	0	4	1	1	6	No
50.0913 Music Technology	4 - Awards of at least 2 but less than 4 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
50.0913 Music Technology	5 - Bachelor's degree	1	Men	51	19	0	4	2	0	65	5	5	151	
			Women	16	0	1	0	2	0	6	1	1	27	
			Total	67	19	1	4	4	0	71	6	6	178	Yes
50.0913 Music Technology	7 - Master's degree	1	Men	12	3	0	3	2	0	9	0	3	32	
			Women	2	0	0	0	1	0	0	0	0	3	

Completions: total by first major

[illegible]

Grand Total Men		301	74	1	35	36	0	378	39	53	917	968
Grand Total Women		214	49	2	24	30	0	178	22	34	553	565
Grand Total		515	123	3	59	66	0	556	61	87	1470	1533

PY Grand Total Men		300	62	1	30	34	4	356	26	155		968
PY Grand Total Women		171	44	1	27	20	0	198	20	84		565
PY Grand Total		471	106	2	57	54	4	554	46	239		1533

Completions: total by second major

99.0000 Summary Grand Totals	Award Level	Nonresident alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	PY Total
Bachelor's degree	5											
Men		51	8	0	4	1	0	17	5	1	87	87
Women		27	1	0	2	2	0	4	3	3	42	45
Total		78	9	0	6	3	0	21	8	4	129	132

Grand Total Men		51	8	0	4	1	0	17	5	1	87	87
Grand Total Women		27	1	0	2	2	0	4	3	3	42	45
Grand Total		78	9	0	6	3	0	21	8	4	129	132

PY Grand Total Men		38	8	0	3	2	1	25	2	8		87
PY Grand Total Women		16	7	0	2	1	0	15	2	2		45
PY Grand Total		54	15	0	5	3	1	40	4	10		132

All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

All Completers

Number of students by gender and race and ethnicity earning an award between July 1, 2017 and June 30, 2018. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
<u>Nonresident alien</u>	301	301	213	214	514
<u>Hispanic/Latino</u>	74	74	48	49	122
<u>American Indian or Alaska Native</u>	1	1	2	2	3
<u>Asian</u>	35	35	24	24	59
<u>Black or African American</u>	36	36	30	30	66
<u>Native Hawaiian or Other Pacific Islander</u>		0		0	0
<u>White</u>	378	378	178	178	556
<u>Two or more races</u>	39	39	22	22	61
<u>Race and ethnicity unknown</u>	53	53	34	34	87
TOTAL	917	917	551	553	1,468
PY TOTAL	968		564		1,532

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

- Postsecondary awards, certificates, or diplomas of **less than 1 academic year**
 - Less than 900 contact or clock hours, or
 - Less than 30 SEMESTER or TRIMESTER credit hours, or
 - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of **at least 1 but less than 4 academic years**
 - 900 or more contact or clock hours, or
 - 30 or more SEMESTER or TRIMESTER credit hours, or
 - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Bachelor's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2017 and June 30, 2018. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	760	760
Women	422	422
TOTAL	1,182	1,182
PY TOTAL	1,243	
By Race/Ethnicity		
Nonresident alien	405	405
Hispanic/Latino	102	102
American Indian or Alaska Native	3	3

<u>Asian</u>	<input type="text" value="45"/>	45
<u>Black or African American</u>	<input type="text" value="49"/>	49
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0
<u>White</u>	<input type="text" value="463"/>	463
Two or more races	<input type="text" value="55"/>	55
<u>Race and ethnicity unknown</u>	<input type="text" value="60"/>	60
TOTAL	1,182	1,182

? By Age		
Under 18	<input type="text" value="0"/>	
18-24	<input type="text" value="777"/>	
25-39	<input type="text" value="349"/>	
40 and Above	<input type="text" value="43"/>	
Age Unknown	<input type="text" value="13"/>	
TOTAL	1,182	1,182

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

- Postsecondary awards, certificates, or diplomas of **less than 1 academic year**
 - Less than 900 contact or clock hours, or
 - Less than 30 SEMESTER or TRIMESTER credit hours, or
 - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of **at least 1 but less than 4 academic years**
 - 900 or more contact or clock hours, or
 - 30 or more SEMESTER or TRIMESTER credit hours, or
 - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Master's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2017 and June 30, 2018. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	139	139
Women	116	116
TOTAL	255	255
PY TOTAL	255	
By Race/Ethnicity		
Nonresident alien	93	93
Hispanic/Latino	20	20
American Indian or Alaska Native	0	0

<u>Asian</u>	<input type="text" value="12"/>	12
<u>Black or African American</u>	<input type="text" value="17"/>	17
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0
<u>White</u>	<input type="text" value="82"/>	82
Two or more races	<input type="text" value="4"/>	4
<u>Race and ethnicity unknown</u>	<input type="text" value="27"/>	27
TOTAL	255	255

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? By Age		
Under 18	<input type="text" value="0"/>	
18-24	<input type="text" value="65"/>	
25-39	<input type="text" value="180"/>	
40 and Above	<input type="text" value="6"/>	
Age Unknown	<input type="text" value="4"/>	
TOTAL	255	255

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

- Postsecondary awards, certificates, or diplomas of **less than 1 academic year**
 - Less than 900 contact or clock hours, or
 - Less than 30 SEMESTER or TRIMESTER credit hours, or
 - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of **at least 1 but less than 4 academic years**
 - 900 or more contact or clock hours, or
 - 30 or more SEMESTER or TRIMESTER credit hours, or
 - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates


Postbaccalaureate
and post-master's
certificates

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2017 and June 30, 2018. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	18	18
Women	15	15
TOTAL	33	33
PY TOTAL	31	
By Race/Ethnicity		
Nonresident alien	17	17
Hispanic/Latino	1	1

<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="2"/>	2
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0
<u>White</u>	<input type="text" value="11"/>	11
Two or more races	<input type="text" value="2"/>	2
<u>Race and ethnicity unknown</u>	<input type="text" value="0"/>	0
TOTAL	33	33

 By Age		
Under 18	<input type="text" value="0"/>	
18-24	<input type="text" value="4"/>	
25-39	<input type="text" value="29"/>	
40 and Above	<input type="text" value="0"/>	
Age Unknown	<input type="text" value="0"/>	
TOTAL	33	33

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name:		<input type="text"/>			
Email:		<input type="text"/>			

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text"/>	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed		Revising Data to Match IPEDS Requirements		Entering Data		Revising and Locking Data	
Your office	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours
Other offices	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours

Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Summary of Completions Data

Award Level	Number of Completions	
	1 st major	2 nd major
<u>Postsecondary award, certificate, or diploma (at least 2 but less than 4 academic years)</u>	0	0
<u>Bachelors degree or equivalent</u>	1,182	129
<u>Postbaccalaureate certificate</u>	33	0
<u>Master's degree</u>	255	0
<u>Post-master's certificate</u>	0	0
Total number of degrees and certificates	1,470	

Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	917	551	1,468

Completions

Berklee College of Music (164748)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	You reported 8 awards in Completions for graduate Black or African American Women, however you reported 6 graduate students for Black or African American Women in the 12-month enrollment survey. Please correct the affected survey component or contact the Help Desk. (Error #10679)	Fatal	Yes	
Reason:	Overridden by administrator. Students completed enrollment in June 2017, award conferred July 7. ALB			