

Institution: Berklee College of Music (164748)  
 User ID: P1647483

## Overview

### Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

#### Data Reporting Reminders

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff - both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

#### Resources:

- To download the survey materials for this component: [Survey Materials](#)
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2018 Standard Occupational Classification (SOC) codes. Additional information and resources can be found in the [IPEDS HR/SOC Information Center](#), including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, Frequently Asked Questions, and Web Tutorials.
- To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

- ☐ No
- ☒ Yes

Does your institution have graduate assistants?

If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.

- ☒ No
- ☐ Yes

Does your institution have 15 or more full-time staff?

- ☐ No
- ☒ Yes

Does your institution have a tenure system?

If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.

- ☒ No
- ☐ Yes

Did your institution hire any **full-time permanent staff** who were included on the payroll of the institution between **November 1, 2017 and October 31, 2018** either for the **first time** (new to the institution) or **after a break in service**? Do not exclude persons who were no longer on the payroll as of November 1, 2018. (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

If you answer **Yes** to this question, you will be provided the screens to report **full-time permanent new hires** in **Part H**.

- ☐ No
- ☒ Yes

Do **ALL** of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

- ☒ No

☐ Yes

Are ALL of the instructional staff military personnel?
- ☒ No

☐ Yes

Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

You may use the space below to provide context for the data you've reported above.

**Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract**

**Number of Full-time Instructional Staff  
 With Faculty Status  
 Not on Tenure Track - Multi-Year Contract**

**As of November 1, 2018**

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

**Men**

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	1	0	0	0	1
Hispanic/Latino	4	5	0	0	0	0	9
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	1	2	1	0	0	0	4
Black or African American	15	11	5	0	0	0	31
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	91	45	14	0	0	1	151
Two or more races	1	0	0	0	0	0	1
Race and ethnicity unknown	3	1	0	0	0	0	4
<b>Total men</b>	<b>115</b>	<b>64</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>201</b>

**Women**

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	2	1	1	0	0	0	4
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	4	1	0	0	0	0	5
Black or African American	3	2	2	0	0	0	7
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	41	26	3	0	0	0	70
Two or more races	1	0	0	0	0	0	1
Race and ethnicity unknown	0	1	2	0	0	0	3
<b>Total women</b>	<b>51</b>	<b>31</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90</b>

<b>Total (men+women)</b>	<b>166</b>	<b>95</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>291</b>
Total from prior year							<b>258</b>

## Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract

**Number of Full-time Instructional Staff**  
**With Faculty Status**  
**Not on Tenure Track - Annual Contract**

As of November 1, 2018

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

### Men

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	2	0	0	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	11	14	5	0	0	0	30
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	1	0	0	0	1
<b>Total men</b>	<b>11</b>	<b>16</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>

### Women

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	1	0	0	0	1
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	7	3	7	0	0	0	17
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
<b>Total women</b>	<b>7</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>

<b>Total (men+women)</b>	<b>18</b>	<b>19</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51</b>
Total from prior year							<b>85</b>

# **Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract**

Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> <u>Not on Tenure Track - Less-than-annual Contract</u>								
As of November 1, 2018								
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service								
<b>Men</b>								
Race/ethnicity	Academic Rank					No academic rank	Total	
	Professors	Associate professors	Assistant professors	Instructors	Lecturers			
Nonresident alien	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0
White	0	1	0	0	0	0	0	1
Two or more races	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0
<b>Total men</b>	0	1	0	0	0	0	0	1
<b>Women</b>								
Race/ethnicity	Academic Rank					No academic rank	Total	
	Professors	Associate professors	Assistant professors	Instructors	Lecturers			
Nonresident alien	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0
White	0	2	0	0	0	0	0	2
Two or more races	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0
<b>Total women</b>	0	2	0	0	0	0	0	2
<b>Total (men+women)</b>	0	3	0	0	0	0	0	3
Total from prior year								2

**Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Indefinite duration contract**

Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> <u>Not on Tenure Track - Indefinite duration contract</u>  As of November 1, 2018								
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service								
<b>Men</b>								
Gender and race/ethnicity	Academic Rank					No academic rank	Total	
	Professors	Associate professors	Assistant professors	Instructors	Lecturers			
Nonresident alien	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0
<b>Total men</b>	0	0	0	0	0	0	0	0
<b>Women</b>								
Gender and race/ethnicity	Academic Rank					No academic rank	Total	
	Professors	Associate professors	Assistant professors	Instructors	Lecturers			
Nonresident alien	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0
<b>Total women</b>	0	0	0	0	0	0	0	0
<b>Total (men+women)</b>	0	0	0	0	0	0	0	0
Total from prior year								

Part A1 - Full-time Instructional Staff - Without Faculty Status

Number of <u>Full-time Instructional Staff</u>		
Without Faculty Status		
As of November 1, 2018		
•Report Hispanic/Latino individuals of any race as Hispanic/Latino		
•Report race for non-Hispanic/Latino individuals only		
•Include both Primarily Instruction and Instruction Combined with Research and/or Public Service		
Men		
Race/ethnicity	Without Faculty Status	
Nonresident alien		0
Hispanic/Latino		0
American Indian or Alaska Native		0
Asian		0
Black or African American		2
Native Hawaiian or Other Pacific Islander		0
White		2
Two or more races		0
Race and ethnicity unknown		0
Total men		4
Women		
Race/ethnicity	Without Faculty Status	
Nonresident alien		0
Hispanic/Latino		0
American Indian or Alaska Native		0
Asian		0
Black or African American		0
Native Hawaiian or Other Pacific Islander		0
White		0
Two or more races		0
Race and ethnicity unknown		0
Total women		0
Total (men+women)		4
Total from prior year		4

## Part A2 - Full-time Instructional Staff by Function

### Number of Full-time Instructional Staff

As of November 1, 2018

•Report Primarily Instruction and Instruction Combined with Research and Public Service separately, as indicated below.

	With <u>Faculty Status</u>				Without Faculty Status	Total
	<u>Multi-year</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>	<u>Indefinite duration (continuing or at-will)</u>		
<u>Instructional staff</u>	291	51	3	0	4	349
Total carried forward from previous screens	291	51	3	0	4	349
<u>Primarily Instruction</u>	291	51	3	0	4	349
Exclusively credit	291	51	3	0	4	349
Exclusively not-for-credit	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0
<u>Instruction/research/public service staff</u>	0	0	0	0	0	0



Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff			
As of November 1, 2018			
Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	1	0	1
Hispanic/Latino	9	4	13
American Indian or Alaska Native	0	0	0
Asian	4	6	10
Black or African American	35	7	42
Native Hawaiian or Other Pacific Islander	0	0	0
White	184	89	273
Two or more races	1	1	2
Race and ethnicity unknown	5	3	8
Total	239	110	349
Total from prior year			349

## Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	<u>Instructional Staff</u> (carried forward from Part A)	<u>Research staff</u>	<u>Public Service staff</u>
Nonresident alien	1	0	0
Hispanic/Latino	9	0	0
American Indian or Alaska Native	0	0	0
Asian	4	0	0
Black or African American	35	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	184	0	0
Two or more races	1	0	0
Race and ethnicity unknown	5	0	0
<b>Total men</b>	<b>239</b>	<b>0</b>	<b>0</b>

### Women

Race/ethnicity	<u>Instructional Staff</u> (carried forward from Part A)	<u>Research staff</u>	<u>Public Service staff</u>
Nonresident alien	0	0	0
Hispanic/Latino	4	0	0
American Indian or Alaska Native	0	0	0
Asian	6	0	0
Black or African American	7	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	89	0	0
Two or more races	1	0	0
Race and ethnicity unknown	3	0	0
<b>Total women</b>	<b>110</b>	<b>0</b>	<b>0</b>

<b>Total (men+women)</b>	<b>349</b>	<b>0</b>	<b>0</b>
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Total from prior year	<b>349</b>		
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## Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	<u>Archivists, Curators, and Museum Technicians 25-4010</u>	<u>Librarians and Media Collections Specialists 25-4020</u>	<u>Library Technicians 25-4030</u>	<u>? Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000</u>
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	1	1
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	3
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	2	1	16
Two or more races	0	0	0	0
Race and ethnicity unknown	0	1	0	2
<b>Total men</b>	0	3	2	22

### Women

Race/ethnicity	<u>Archivists, Curators, and Museum Technicians 25-4010</u>	<u>Librarians and Media Collections Specialists 25-4020</u>	<u>Library Technicians 25-4030</u>	<u>Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000</u>
Nonresident alien	0	0	0	0
Hispanic/Latino	0	2	0	2
American Indian or Alaska Native	0	0	0	0
Asian	0	1	0	1
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	1	3	1	14
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
<b>Total women</b>	1	6	1	17
<b>Total (men+women)</b>	1	9	3	39
Total from prior year	1	11	1	44

## Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	1	0	0
Hispanic/Latino	9	1	6	7	0
American Indian or Alaska Native	0	0	0	0	0
Asian	3	1	5	4	0
Black or African American	13	1	2	3	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	84	21	42	41	0
Two or more races	1	1	0	0	0
Race and ethnicity unknown	3	1	3	4	0
<b>Total men</b>	<b>113</b>	<b>26</b>	<b>59</b>	<b>59</b>	<b>0</b>

### Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	2	2	2	2	0
Hispanic/Latino	2	2	1	8	0
American Indian or Alaska Native	2	1	0	0	0
Asian	2	2	3	3	0
Black or African American	7	7	1	2	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	73	46	18	37	0
Two or more races	0	2	0	0	0
Race and ethnicity unknown	1	3	0	3	0
<b>Total women</b>	<b>89</b>	<b>65</b>	<b>25</b>	<b>55</b>	<b>0</b>

<b>Total (men+women)</b>	<b>202</b>	<b>91</b>	<b>84</b>	<b>114</b>	<b>0</b>
Total from prior year	<b>192</b>	<b>101</b>	<b>96</b>	<b>115</b>	

## Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien	0	0	1	0	0	3
Hispanic/Latino	2	0	3	0	0	39
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	8	0	0	28
Black or African American	1	0	7	0	0	62
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	17	0	15	5	0	428
Two or more races	0	0	0	0	0	3
Race and ethnicity unknown	5	0	3	0	0	27
<b>Total men</b>	<b>25</b>	<b>0</b>	<b>37</b>	<b>5</b>	<b>0</b>	<b>590</b>

### Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien	0	0	0	0	0	8
Hispanic/Latino	1	0	9	0	0	31
American Indian or Alaska Native	0	0	1	0	0	4
Asian	0	0	3	0	0	21
Black or African American	2	0	5	0	0	31
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	6	0	37	0	0	325
Two or more races	0	0	1	0	0	4
	0	0	0	0	0	10

Race and ethnicity unknown						
Total women	9	0	56	0	0	434
Total (men+women)	34	0	93	5	0	1,024
Total from prior year	34		88	6		1,038

## Part B2 - Full-time Non-instructional Staff by Occupational Category and Contract Length

### Number of Full-time Non-instructional Staff

As of November 1, 2018

Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	1	1
Librarians and Media Collections Specialists 25-4020	0	0	0	0	9	9
Library Technicians 25-4030	0	0	0	0	3	3
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	0	0	0	39	39
Management Occupations 11-0000	0	0	0	0	202	202
Business and Financial Operations Occupations 13-0000	0	0	0	0	91	91
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	84	84
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	114	114
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	0
Total	0	0	0	0	543	543
Total from prior year		0	0		561	561

## Part C - Full-time Summary

### Summary of Full-time Staff

As of November 1, 2018

•Data will not be generated on this screen until the relevant screens in the previous section have been completed.

Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Primarily Instruction	291	51	3	0	4	349
Exclusively credit	291	51	3	0	4	349
Exclusively not-for-credit	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	0	0
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	1	1
Librarians and Media Collections Specialists 25-4020	0	0	0	0	9	9
Library Technicians 25-4030	0	0	0	0	3	3
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	0	0	0	39	39
Management Occupations 11-0000	0	0	0	0	202	202
Business and Financial Operations Occupations 13-0000	0	0	0	0	91	91
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	84	84
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	114	114
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000						34
Sales and Related Occupations 41-0000						0
Office and Administrative Support Occupations 43-0000						93
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						5
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						0
Total						1,024





## Part G1 - Salaries Worksheet

### Number of Full-time Instructional Staff For Calculation of Total Number of Months

#### Annual Salary, 2018-19

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include **ONLY** full-time instructional staff
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status

Gender and academic rank	 Months worked					Total Staff	 Total staff for salary reporting
	12 months	11 months	10 months	9 months	< 9 months		
Men							
Professors	0	0	0	126	0	126	126
Associate professors	0	0	0	81	0	81	81
Assistant professors	0	0	0	27	0	27	27
Instructors	0	0	0	0	0	0	0
Lecturers	0	0	0	0	0	0	0
No academic rank	0	0	0	5	0	5	5
Total men	0	0	0	239	0	239	239
Total men full-time instructional staff from Part A						239	
Women							
Professors	0	0	0	58	0	58	58
Associate professors	0	0	0	36	0	36	36
Assistant professors	0	0	0	16	0	16	16
Instructors	0	0	0	0	0	0	0
Lecturers	0	0	0	0	0	0	0
No academic rank	0	0	0	0	0	0	0
Total women	0	0	0	110	0	110	110
Total women full-time instructional staff from Part A						110	
Total (men+women)	0	0	0	349	0	349	349
Total (men+women) full-time instructional staff from Part A						349	

## Part G2 - Salary Outlays for Instructional Staff

### Salary Outlays


#### for Full-time Instructional Staff

#### Annual Salary Outlays, 2018-19



- Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen, Part G1 – Salaries Worksheet
- Using the TOTAL ANNUAL salary outlays data provided, the system will calculate the Equated 9 months by academic rank and gender.

Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Salary Outlays					Equated 9 months
		12 months	11 months	10 months	9 months		
Men							
Professors	126	0	0	0	12,622,500	12,622,500	
Associate professors	81	0	0	0	6,422,455	6,422,455	
Assistant professors	27	0	0	0	1,860,665	1,860,665	
Instructors	0	0	0	0	0	0	
Lecturers	0	0	0	0	0	0	
No academic rank	5	0	0	0	576,016	576,016	
Total men	239	0	0	0	21,481,636	21,481,636	
Women							
Professors	58	0	0	0	5,577,044	5,577,044	
Associate professors	36	0	0	0	2,686,729	2,686,729	
Assistant professors	16	0	0	0	1,037,557	1,037,557	
Instructors	0	0	0	0	0	0	
Lecturers	0	0	0	0	0	0	
No academic rank	0	0	0	0	0	0	
Total women	110	0	0	0	9,301,330	9,301,330	
Total (men + women)	349	0	0	0	30,782,966	30,782,966	

Part G3 - Average Salaries for Instructional Staff by Academic Rank

Average Salary by academic rank for <u>Full-time Instructional Staff</u>						
Annual Average Salaries, 2018-19						
Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Annual Average Salaries				
		12 months	11 months	10 months	9 months	 Equated 9 months
Men						
Professors	126				100,179	100,179
Associate professors	81				79,290	79,290
Assistant professors	27				68,914	68,914
Instructors	0					
Lecturers	0					
No academic rank	5				115,203	115,203
Total men	239				89,881	89,881
Women						
Professors	58				96,156	96,156
Associate professors	36				74,631	74,631
Assistant professors	16				64,847	64,847
Instructors	0					
Lecturers	0					
No academic rank	0					
Total women	110				84,558	84,558
Total (men+women)	349				88,203	88,203

## Part G4 - Salary Outlays for Non-instructional Staff

Salary Outlays for <u>Full-time</u> Non-instructional Staff		
Annual Salary Outlays, 2018-19		
Occupational category	 Number of full-time staff (carried forward from the Part B - FT, non-instructional staff screens)	 Total annual salary outlays
Research staff	0	0
Public Service staff	0	0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	52	3,549,951
Management Occupations 11-0000	202	26,724,511
Business and Financial Operations Occupations 13-0000	91	7,346,772
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	84	6,995,480
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	114	7,224,781
Healthcare Practitioners and Technical Occupations 29-0000	0	0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	34	2,157,309
Sales and Related Occupations 41-0000	0	0
Office and Administrative Support Occupations 43-0000	93	5,335,943
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	5	342,174
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	0	0

## Part D - Part-time Staff by Occupational Category

### Number of Part-time Staff by Occupational Category

As of November 1, 2018

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	1	0	0
Hispanic/Latino	24	0	0
American Indian or Alaska Native	1	0	0
Asian	11	0	0
Black or African American	28	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	234	0	0
Two or more races	1	0	0
Race and ethnicity unknown	18	0	0
<b>Total men</b>	<b>318</b>	<b>0</b>	<b>0</b>

#### Women

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	2	0	0
Hispanic/Latino	12	0	0
American Indian or Alaska Native	1	0	0
Asian	16	0	0
Black or African American	16	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	157	0	0
Two or more races	1	0	0
Race and ethnicity unknown	8	0	0
<b>Total women</b>	<b>213</b>	<b>0</b>	<b>0</b>

<b>Total (men+women)</b>	<b>531</b>	<b>0</b>	<b>0</b>
Total from prior year	<b>532</b>		

## Part D - Part-time Staff by Occupational Category

### Number of Part-time Staff by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians and Media Collections Specialists 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	6	6
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	1	1
Black or African American	0	0	0	7	7
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	0	0	22	22
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	5	5
<b>Total men</b>	0	0	0	41	41

#### Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians and Media Collections Specialists 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien	0	0	0	2	2
Hispanic/Latino	0	0	0	1	1
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	4	4
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	0	0	4	4
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	3	3
<b>Total women</b>	0	0	0	14	14

<b>Total (men+women)</b>	0	0	0	55	55
Total from prior year		1		42	43

## Part D - Part-time Staff by Occupational Category

Number of Part-time Staff

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	2	0
Hispanic/Latino	0	0	0	1	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	1	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	2	2	0	10	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	21	0
<b>Total men</b>	2	2	0	35	0

### Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	9	0
Hispanic/Latino	0	0	0	1	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	4	0
Black or African American	0	1	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	1	0	17	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	17	0
<b>Total women</b>	0	2	0	48	0

<b>Total (men+women)</b>	2	4	0	83	0
Total from prior year	3	6	2	80	

## Part D - Part-time Staff by Occupational Category

### Number of Part-time Staff

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only


### Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien	0	0	0	0	0	3
Hispanic/Latino	0	0	1	0	0	32
American Indian or Alaska Native	0	0	0	0	0	1
Asian	0	0	0	0	0	12
Black or African American	1	0	0	0	0	37
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	1	0	4	0	0	275
Two or more races	0	0	0	0	0	1
Race and ethnicity unknown	0	0	1	0	0	45
<b>Total men</b>	<b>2</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>406</b>

### Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien	0	0	0	0	0	13
Hispanic/Latino	0	0	1	0	0	15
American Indian or Alaska Native	0	0	0	0	0	1
Asian	0	0	0	0	0	20
Black or African American	0	0	0	0	0	21
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	0	14	0	0	193
Two or more races	0	0	0	0	0	1
Race and ethnicity unknown	0	0	0	0	0	28



Total women	0	0	15	0	0	292
Total (men+women)	2	0	21	 0	0	698
Total from prior year	2		12	1		681

## Part E - Part-time Staff by Occupational Category and Contract Length

Number of Part-time Staff

As of November 1, 2018

Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Primarily Instruction	183	247	101	0	0	531
Exclusively credit	183	247	101	0	0	531
Exclusively not-for-credit	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	0	0
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians	0	0	0	0	0	0
25-4010						
Librarians and Media Collections Specialists	0	0	0	0	0	0
25-4020						
Library Technicians	0	0	0	0	0	0
25-4030						
Student and Academic Affairs and Other Education Services Occupations	0	0	0	0	55	55
25-2000 + 25-3000 + 25-9000						
Management Occupations	0	1	0	0	1	2
11-0000						
Business and Financial Operations Occupations	0	0	0	0	4	4
13-0000						
Computer, Engineering, and Science Occupations	0	0	0	0	0	0
15-0000 + 17-0000 + 19-0000						
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations	0	0	0	0	83	83
21-0000 + 23-0000 + 27-0000						
Healthcare Practitioners and Technical Occupations	0	0	0	0	0	0
29-0000						
Total	183	248	101	0	143	675
Total from prior year	180	291	68		127	666

## Part F - Part-time Summary

### Summary of Part-time Staff

As of November 1, 2018

Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Primarily Instruction	183	247	101	0	0	531
Exclusively credit	183	247	101	0	0	531
Exclusively not-for-credit	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	0	0
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	0
Librarians and Media Collections Specialists 25-4020	0	0	0	0	0	0
Library Technicians 25-4030	0	0	0	0	0	0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	0	0	0	55	55
Management Occupations 11-0000	0	1	0	0	1	2
Business and Financial Operations Occupations 13-0000	0	0	0	0	4	4
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	0	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	83	83
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000						2
Sales and Related Occupations 41-0000						0
Office and Administrative Support Occupations 43-0000						21
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						0
Total						698

## Part H - New Hires, Full-time Instructional Staff by Contract Length

### Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and Public Service

#### Men

Race/ethnicity	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Nonresident alien	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0
Asian	1	0	0	0	0	1
Black or African American	2	0	0	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	2	0	0	0	0	2
Two or more races	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0
<b>Total men</b>	5	0	0	0	0	5

#### Women

Race/ethnicity	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Nonresident alien	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0
<b>Total women</b>	0	0	0	0	0	0
<b>Total (men+women)</b>	5	0	0	0	0	5

## Part H - New Hires, Full-time Staff by Occupational Category

### Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	<u>Instructional Staff</u> (from Part H, screen 1)	<u>Research staff</u>	<u>Public Service staff</u>	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	1	0	0	0
Black or African American	2	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	2	0	0	1
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	1
<b>Total men</b>	5	0	0	2

#### Women

Race/ethnicity	<u>Instructional Staff</u> (from Part H, screen 1)	<u>Research staff</u>	<u>Public Service staff</u>	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	0	0	4
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
<b>Total women</b>	0	0	0	4
<b>Total (men+women)</b>	5	0	0	6

## Part H - New Hires, Full-time Staff by Occupational Category

### Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	1	3	0
American Indian or Alaska Native	0	0	0	0	0
Asian	1	0	1	0	0
Black or African American	1	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	5	3	2	7	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
<b>Total men</b>	<b>7</b>	<b>3</b>	<b>4</b>	<b>10</b>	<b>0</b>

#### Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	1	0
Hispanic/Latino	0	2	0	4	0
American Indian or Alaska Native	1	0	0	0	0
Asian	0	0	0	2	0
Black or African American	2	0	0	1	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	6	8	1	7	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
<b>Total women</b>	<b>9</b>	<b>10</b>	<b>1</b>	<b>15</b>	<b>0</b>

<b>Total (men+women)</b>	<b>16</b>	<b>13</b>	<b>5</b>	<b>25</b>	<b>0</b>
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## Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien	0	0	0	0	0	0
Hispanic/Latino	1	0	1	0	0	6
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	1	0	0	4
Black or African American	0	0	2	0	0	5
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	2	0	2	1	0	25
Two or more races	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	1
<b>Total men</b>	<b>3</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>41</b>

### Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien	0	0	0	0	0	1
Hispanic/Latino	0	0	2	0	0	8
American Indian or Alaska Native	0	0	1	0	0	2
Asian	0	0	1	0	0	3
Black or African American	0	0	0	0	0	3
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	2	0	5	0	0	33
Two or more races	0	0	1	0	0	1
	0	0	0	0	0	0

Race and ethnicity unknown						
Total women	2	0	10	0	0	51
Total (men+women)	5	0	16	1	0	92



**Human Resources Survey Evaluation**

Were any staff members difficult to categorize? If so, please explain in the box below.

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers. The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input checked="" type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name: Mark Martino		
Email: mmartino@berklee.edu		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

1.00	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	10.00hours	10.00hours	1.00hours	0.50hours
Other offices	hours	hours	hours	hours

**Summary****Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

**Number of staff by employment status and occupational category:  
Fall 2018**

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
<b>Total number of staff</b>	1,024	698	1,257
Instructional Staff	349	531	526
Primary Instruction	349	531	526
Exclusively credit	349	531	526
Exclusively not-for-credit	0	0	0
Combined credit/not-for-credit	0	0	0
Instruction/research/public service	0	0	0
Research Staff	0	0	0
Public Service Staff	0	0	0
Library and Student and Academic Affairs and Other Education Services Occupations SOC	52	55	70
Librarians, Curators, and Archivists SOC 25-4000	13	0	13
Archivists, Curators, and Museum Technicians SOC 25-4010	1	0	1
Librarians SOC 25-4020	9	0	9
Library Technicians SOC 25-4030	3	0	3
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	39	55	57
Management Occupations SOC 11-0000	202	2	203
Business and Financial Operations Occupations SOC 13-0000	91	4	92
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	84	0	84
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	114	83	142
Healthcare Practitioners and Technical Occupations SOC 29-0000	0	0	0
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	34	2	35
Sales and Related Occupations SOC 41-0000	0	0	0
Office and Administrative Support Occupations SOC 43-0000	93	21	100
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	5	0	5

**Number of staff by employment status and occupational category:  
Fall 2018**

Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	0	0	0
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NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:  
Academic year 2018-19**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
<b>All Ranks</b>				349	349	3,141	\$30,782,966	\$9,800
Professor				184	184	1,656	\$18,199,544	\$10,990
Associate professor				117	117	1,053	\$9,109,184	\$8,651
Assistant professor				43	43	387	\$2,898,222	\$7,489
Instructor								
Lecturer								
No academic rank				5	5	45	\$576,016	\$12,800

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

## Human Resources

## Berklee College of Music (164748)

Source	Description	Severity	Resolved	Options
Screen: A1 - FT Instructional, Rank and Tenure - Annual Contract				
Upload File	This number is outside the expected range of between 56 and 114 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	We had an increase in less than annual contracts this past year as we incorporated Conservatory faculty into the bargaining agreement.			
Screen: A2 - FT Instructional, Function				
Upload File	The total number of full-time non-medical school Instructional staff (Primarily instruction + Instruction/research/public service staff) with an Annual contract reported by function in Part A (51) is outside the expected range of between 56 and 114 based on the prior year value. Please correct your data or explain. (Error #1563)	Explanation	Yes	
Reason:	We had an increase in less than annual contracts this past year as we incorporated Conservatory faculty into the bargaining agreement.			
Screen: D - PT Staff, Occupation - 2				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Value changed by one person compared to prior year.			
Screen: D - PT Staff, Occupation - 3				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Value changed by two people compared to prior year.			
Screen: D - PT Staff, Occupation - 4				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Value changed by one person compared to prior year.			
Screen: E - PT Staff, Occupation and Contract Length - 1				
Upload File	This number is outside the expected range of between 45 and 91 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	We had an increase in less than annual contracts this past year as we incorporated Conservatory faculty into the bargaining agreement.			